UNIVERSITY FOREST SUMMER CAMP
STUDENT ORIENTATION INFORMATION

The following information is provided to assist you during your stay at University Forest:

1. Below is information concerning building identification and locations, mealtimes and vehicle parking:

   a. Dormitory rooms will be assigned upon arrival.

      The classroom is building 453 - classes begin at 8:00 a.m. Monday morning.

   b. The dining hall is building 451 - meals will be served, beginning with breakfast on Monday morning, and at the following specified times unless you are notified otherwise:

      Monday thru Friday ___________________________ Weekends
      Breakfast   7:00 a.m.     10:30 a.m.
      Lunch       12:00 p.m.    --------
      Dinner      5:30 p.m.     5:00 p.m.

   c. Since the dining hall is operated on funds derived from student and staff board assessments, all persons eating in the dining hall are expected to pay.

   d. Upon arrival at camp, cars may be driven to the cabins for unloading and again at the end of the camp session for loading. Otherwise, vehicles will be parked in parking area at entrance to University Forest. Failure to comply with these rules will result in partial or total loss of all vehicle privileges.

2. Board assessments are due upon arrival at camp and should be paid in the Forest Office no later than 12:00 noon on the first day of camp. These can be paid in advance in Columbia to Ms. Laura Conners in the Department of Forestry. The assessment for this year is $1200.00 unless otherwise notified due to a schedule change.

3. A dining hall check out sheet will be posted inside the dining hall near the entrance. This will assist the Food Service Workers in determining how much food to prepare to avoid waste and allow us to keep board payments to a minimum. Please check off all meals you plan to miss.
4. Letters can be mailed and incoming mail will arrive in the large mail box in front of the forest office. Postage stamps can also be obtained from the mail carrier by leaving an envelope with your name on it and a note and money in the envelope. The address for receiving student mail here is:

   University Forest,
   153 University Forest Drive,
   Wappapello, MO  63966.

5. A copy of the rules and regulations that apply to University Forest as a campus of the University of Missouri is posted on the classroom bulletin board.

6. In case of emergency medical treatment:

   Three Rivers Healthcare, North Campus
   2620 N. Westwood Blvd.
   Poplar Bluff, MO  63901
   Phone:  573-727-2566 (Emergency Department)
   Ambulance:  573-686-1000

   Non-emergency treatment can be obtained from the Three Rivers Healthcare, North Campus Urgent Care, at the same location listed above and at the same cost as a regular office call between the hours of 9:00 a.m. and 9:00 p.m. Phone number is same as above (727-2566). Emergency care is also available at this location 24 hours a day.

7. There is a coin-operated laundry facility located in building 452. The entrance door is in the south end facing in the direction of the dining hall.

8. A soda machine is located in the north end of Building 453.

9. Please complete the attached building damage report form for your room and building and return it to the Forest Office during the first day of summer camp. These are University facilities and all normal rules apply. **This applies to firearms/weapons/alcohol, etc.**

   Building rules are as follows:

   a. SMOKING IS PROHIBITED!

   b. STORAGE OF BICYCLES AS WELL AS ANY OTHER ITEMS DEEMED TO BE INAPPROPRIATE BY THE COORDINATOR OF UNIVERSITY
FOREST AND/OR ANY FACULTY MEMBER, ON THE INTERIOR OF ANY DORMITORY SPACE, IS PROHIBITED!

c. Report any electrical problems to the Forest Office immediately.

d. Do not overload circuits by plugging several appliances into one receptacle at the same time. Receptacles are designed to carry one appliance only in each plug hole.

e. Keep waste baskets and trash containers emptied. Trash should be placed in plastic bags and placed in the small trash house located between the dining hall and faculty cabin (Bldg. 450). Plastic bags can be obtained from the Food Service Workers.

f. Combustible materials are not permitted in these quarters. This includes such items as outboard motors, gasoline, oil, etc.

g. Turn off all appliances and lights not in use.

h. No nails, screws, lines, shelves, no taping posters on walls, etc. are to be done in any building. In other words, no alterations of any kind are to be made.

i. Occupants are responsible for keeping the building clean. All necessary cleaning supplies, including a vacuum cleaner, towels and toilet paper can be obtained from the food service workers at the dining hall.

If you have any questions or problems, please feel free to contact me in the Forest Office between the hours of 8:00 to 12:00 in the morning and 1:00 to 5:00 in the afternoon, Monday through Friday. My residence area is restricted except for bona fide emergency reasons only.

Marie Obourn
46 Univ Forest Drive
Wappapello, MO 63966
Phone: 573-222-8373
FAX: 573-222-8829
UNIVERSITY FOREST
BUILDING DAMAGE REPORT

In order to prevent any incorrect charges for damage please complete the following: (PLEASE PRINT)

NAME______________________________________________________________

BUILDING NUMBER ________________________________________________

ROOM NUMBER____________________________________________________

DATE______________________________________________________________

LIST OF DEFECTS OR BUILDING DAMAGE OBSERVED:

1. _________________________________________________________________
2. _________________________________________________________________
3. _________________________________________________________________
4. _________________________________________________________________
5. _________________________________________________________________
6. _________________________________________________________________
7. _________________________________________________________________
8. _________________________________________________________________
9. _________________________________________________________________
10. _________________________________________________________________
11. _________________________________________________________________
12. _________________________________________________________________
13. _________________________________________________________________
14. _________________________________________________________________
15. _________________________________________________________________
16. _________________________________________________________________
17. _________________________________________________________________
18. _________________________________________________________________
UNIVERSITY FOREST
EMERGENCY NOTIFICATION/FORWARDING ADDRESS FORM

EMERGENCY NOTIFICATION: (PLEASE PRINT)

NAME ____________________________________________

(Last)  (First)  (Middle Initial)

SOCIAL SECURITY NUMBER____________________________

BUILDING NUMBER________________________________

ROOM NUMBER____________________________________

HOME ADDRESS____________________________________

________________________________________________________________________

(Zip Code)

PHONE NUMBER___________________________________

(Include Area Code)

IF YOU HAVE A VEHICLE HERE AT THE FOREST FILL IN THE FOLLOWING:

________________________________________________________________________

(YEAR)  (MAKE)  (COLOR)

LICENSE NO _________________________________________

IN CASE OF EMERGENCY NOTIFY:

NAME ____________________________________________

ADDRESS_________________________________________

(Zip Code)

PHONE NO _________________________________________

(Include Area Code)

MAIL FORWARDING ADDRESS AFTER CAMP IF KNOWN: (Enter same if same as above)

ADDRESS________________________________________