Grant Fact Sheet

Office of Research and
Office of Sponsored Program Administration
University Of Missouri - Columbia

Administrative Face Page/Endorsement Page

In lieu of an agency application form, the following information should be provided on a cover page for institutional endorsement:

• Investigator(s) Information
• Project Title, Funding Period and Amount Requested
• Performance Site(s) and Institutional Information
• Block for Institutional Signature

Applicant Organization

(Checks Payable To) The Curators of the University of Missouri
Mailing Address Office of Sponsored Program Administration (OSPA)
University of Missouri-Columbia
310 Jesse Hall
Columbia, MO 65211
Telephone (573) 882-7560
Fax (573) 884-4078
E-mail grantsdc@missouri.edu
URL http://www.research.missouri.edu

Business Officers

Awards to be sent to Michael J. Warnock, Director OSPA
Primary official signing documents Dona R. McKinney, Associate Director, OSPA
Checks mailed to Mary Juettner, Associate Director/Fiscal Affairs OSPA
Financial Officer Mary Juettner, Associate Director/Fiscal Affairs OSPA

Organization Type, Tax Exempt Status, Legislative Districts, & Agreement Numbers

Organization Type Institution of Higher Education and a Public Corporation under the laws of the State of Missouri (Sec. 172.020 R.S.Mo.)
Tax Exempt Status Exempt by virtue of being an organization as described in Section 115 of the Internal Revenue Code of 1954; the University of Missouri is an instrumentality of the State of Missouri
Congressional District 9th
County Boone
State Legislative District House: 25
Senate: 19
Employer/Federal/Tax ID Number NIH: 1 43-6003859 B4
All others: 43-6003859
Cage # (Federal Agreements) Columbia Campus – 9C156
UM System - 9B964
Data Universal Number System (DUNS) Columbia Campus - 153890272
UM System and US Education - 006326904
NSF Institutional/Organization Code 0025163000
Missouri State Vendor Number 5236614
Nuclear Regulatory Commission Number 24-00513-32 (Radio Isotopes)
FICE number 002516
Lab Animal/IRB Approval (Must have current approval)

**Animal Assurance Number**
A3394-01

**AALAC Certification Date**
5/22/79 (Dalton Research 6/8/82)

**Human Subject Assurance**
Federalwide Assurance (FWA) number 00002876
Expires 07/25/05

**Misconduct in Science Assurance**
0578002 dated 01/14/02 covers period 1/1/02-12/31/02

Facilities and Administration Rates (applied to modified total direct costs*)

**DHHS F&A Rate Agreement Date**
10/15/03

<table>
<thead>
<tr>
<th>Facilities and Administration Rates (applied to modified total direct costs*)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>For all projects except those funded by state agencies with state funds</strong></td>
</tr>
<tr>
<td><strong>On-campus Research</strong></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td><strong>Off-campus Research</strong></td>
</tr>
<tr>
<td><strong>On-campus Instruction</strong></td>
</tr>
<tr>
<td><strong>Off-campus Instruction</strong></td>
</tr>
<tr>
<td><strong>On-campus Other Sponsored Activity</strong></td>
</tr>
<tr>
<td><strong>Off-campus Other Sponsored Activity</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Facilities and Administration Rates (applied to modified total direct costs*)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>For all projects funded by state agencies with state funds</strong></td>
</tr>
<tr>
<td><strong>On Campus</strong></td>
</tr>
<tr>
<td><strong>Instruction</strong></td>
</tr>
<tr>
<td><strong>Research</strong></td>
</tr>
<tr>
<td><strong>Other Sponsored Activity</strong></td>
</tr>
</tbody>
</table>

One of these negotiated rates must be used for all projects unless either
1) the agency has a policy statement applying to all awards and specifically limits F&A costs; or,
2) a Request for University Contribution Form from the Principal Investigator has been approved
by the Vice Provost for Research.

([http://www.research.missouri.edu/web_research/forms/external_funding/FAwaiver.pdf](http://www.research.missouri.edu/web_research/forms/external_funding/FAwaiver.pdf))

Projects on which the sponsor retains ownership of Intellectual Property will incur an F&A charge of at least 200% of Total Direct Costs and must be approved by the UM President.

**Modified Total Direct Costs (MTDC) are total direct costs minus**
- all capital expenditures (buildings, renovations, etc.)
- individual items of equipment with a single unit value of $5,000 or greater, and an estimated useful life of more than one year
- that portion of each individual sub-award (subcontract) in excess of $25,000
- all hospitalization and other fees (patient care costs) associated with patient care, whether the services are obtained from an owned, related, or third-party hospital or other medical facility
- all rental/maintenance of off-site activities (space)
- all student support costs (e.g., student aid, stipends, dependency allowances, scholarships, fellowships)

**On Campus vs. Off Campus rates**
Activities conducted in facilities not owned by the University of Missouri are considered off-campus.
Projects with both on-campus and off-campus activities must have budgets allocated between those activities.
## Fringe Benefit Rates

### Personnel employed ≥ 75% FTE
- MU, UMR, UMKC, UMSL, UM System, University Wide
- University Outreach & Extension
- Hospital

Personnel employed < 75% FTE

UMC Graduate students
Tuition (see rates below)

UMC Undergraduate students
Exempt

## Travel and Meal Reimbursement Rates

<table>
<thead>
<tr>
<th>Reimbursement for travel by automobile</th>
<th>$0.36/mile</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maximum Meal Reimbursement</td>
<td></td>
</tr>
<tr>
<td>Breakfast</td>
<td>$10.00</td>
</tr>
<tr>
<td>Lunch</td>
<td>$10.50</td>
</tr>
<tr>
<td>Dinner</td>
<td>$21.50</td>
</tr>
<tr>
<td>Total</td>
<td>$42.00</td>
</tr>
</tbody>
</table>

Check the UM System site [http://www.system.missouri.edu/uminfo/bpm/505.htm](http://www.system.missouri.edu/uminfo/bpm/505.htm) for updates

## Graduate Student Support Program (GSSP) Rates

### Graduate Resident Educational Fees

<table>
<thead>
<tr>
<th></th>
<th>Per credit hour</th>
<th>Academic Year(^2)</th>
<th>Summer Session(^3)</th>
<th>Total Annual(^4)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2003-2004</td>
<td>$236.60(^1)</td>
<td>$4,258.80</td>
<td>$946.40</td>
<td>$5,205.20</td>
</tr>
<tr>
<td>2004-2005(^5)</td>
<td>$243.70</td>
<td>$4,386.60</td>
<td>$974.80</td>
<td>$5,361.40</td>
</tr>
<tr>
<td>2005-2006(^5)</td>
<td>$251.01</td>
<td>$4,518.18</td>
<td>$1,004.04</td>
<td>$5,522.22</td>
</tr>
</tbody>
</table>

\(^1\) the resident educational fee has absorbed the $9.00 surcharge
\(^2\) based on 18 credit hours per academic year per student (9 in FS and 9 in WS)
\(^3\) based on 4 credit hours per student for summer session only
\(^4\) based on 22 credit hours per year per student (9 in FS, 9 in WS, and 4 in SS)
\(^5\) estimated, based on a fee rate increase of 3% per year

**Note:** If the funding agency considers tuition an unallowable cost, the tuition expense must be reflected on the cost-sharing portion of the budget, along with a statement indicating the responsible party for the cost share.

### Institutional Minimum Graduate Research and Teaching Assistant Salaries

<table>
<thead>
<tr>
<th></th>
<th>9 months</th>
<th>12 months</th>
</tr>
</thead>
<tbody>
<tr>
<td>25% FTE</td>
<td>$4,400</td>
<td>$5,850</td>
</tr>
<tr>
<td>50% FTE</td>
<td>$8,800</td>
<td>$11,700</td>
</tr>
</tbody>
</table>

Hourly rate $11.25/hour

Annual adjustment for subsequent years 3%

### Graduate Student Medical Insurance

<table>
<thead>
<tr>
<th></th>
<th>25% FTE (12 months)</th>
<th>50% FTE (12 months)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$609.00</td>
<td>$1,218.00</td>
</tr>
</tbody>
</table>

10/17/03